



**Facility**

**Name:** *La Petite Academy Inc 7284* **License Number:** *81450*  
**Address:** *6420 Gibson SE, Albuquerque, NM 87108*  
**Phone:** *5052655116* **Fax:** *na* **E-mail:** *rantonio@lapetite.com*

**License Information**

**Type:** *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *01/14/2018* **Expiration Date:** *01/13/2019*

**Capacity**

**Over Age 2:** *124* **Under Age 2:** *35* **Night Care:** *0* **Playground:** *95*  
**Square Footage:** *0*

**Census**

**Over 2:** *43* **Under 2:** *15*

**Classrooms**

**Number of Classrooms:** *7*

**Days and Hours of Operation**

<b>Monday</b> <i>6:00 AM - 6:00 PM</i>	<b>Tuesday</b> <i>6:00 AM - 6:00 PM</i>	<b>Wednesday</b> <i>6:00 AM - 6:00 PM</i>	<b>Thursday</b> <i>6:00 AM - 6:00 PM</i>	<b>Friday</b> <i>6:00 AM - 6:00 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

**Inspection**

**Date:** *11/09/2018* **Time In:** *12:34 PM* **Time Out:** *1:30 PM* **Purpose:** *Annual*

**Licensing:**

8.16.2.11 A Types of Licenses *Not Inspected*  
 8.16.2.11 B Renewal of License *Not Inspected*  
 8.16.2.11 D Non-transferable Restrictions of License *Not Inspected*

**Licensing Actions and Administrative Appeals:**

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals *Not Inspected*

**Surveys for Child Care Facilities:**

8.16.2.17 E, F Surveys for Child Care Facilities *Not Inspected*

**Complaints:**

8.16.2.18 D Complaints *Not Inspected*

**Licensure Requirements for Centers:**

8.16.2.21 A Licensing Requirements *Compliance*

8.16.2.21 B Capacity of Centers *Compliance*

8.16.2.21 B (3)c Capacity of Centers *Compliance*

8.16.2.21 C Incident Reporting Requirements *Not Inspected*

**Administrative Requirements for Centers:**

8.16.2.22 A Administrative Records *Compliance*

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Compliance*

8.16.2.22 C Policy and Procedures *Compliance*

8.16.2.22 D Family Handbook *Compliance*

8.16.2.22 E Children's Records ***Non-compliance***

**Admin/Licensure**

8.16.2.22.E.1.e.: *a copy of the child's up-to-date immunization record or a public health division approved exemption from the requirement, a grace period of a maximum of 30 days will be granted for children in foster care or homeless children and youth;*

**Finding****Deadline: 12/09/2018**

*Of the 16 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.*

**Corrective Action Plan**

*Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.*

8.16.2.22 F Personnel Records ***Non-compliance***

**Personnel**

8.16.2.22.F.1.b.: *position;*

## Personnel (continued)

**Finding****Deadline:** 12/09/2018

*From the review of staff records, it was determined that 2 out of 16 staff records does/do not include the staff's position. See Staff Records 8.16.2.22 form for staff with this missing information.*

*Corrective Action Plan*

*The center will add the position to the record.*

**8.16.2.22.F.1.c.:***current and past duties and responsibilities;***Finding****Deadline:** 12/09/2018

*From the review of staff records, it was determined that 2 out of 16 staff records do/does not include the staff's current and past duties and responsibilities. See Staff Records 8.16.2.22 form for staff with this missing information.*

*Corrective Action Plan*

*The center will add staff's current and past duties and responsibilities to the record.*

**8.16.2.22.F.1.g.:***documentation of current first-aid and cardiopulmonary resuscitation training;***Finding****Deadline:** 12/09/2018

*From the review of staff records, it was determined that 3 out of 16 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training.*

*Corrective Action Plan*

*The center will obtain documentation of first-aid and CPR training and retain on file.*

**8.16.2.22.F.1.i.:***emergency contact number;***Finding****Deadline:** 12/09/2018

*From the review of staff records, it was determined that 1 out of 16 staff records does/do not include an emergency contact number. See Staff Records 8.16.2.22 form for staff with this missing information.*

*Corrective Action Plan*

*The center will have staff complete required information.*

**8.16.2.22.F.1.o.:***signed acknowledgment that the staff have read and understand the personnel handbook;*

Personnel (continued)

**Finding**

**Deadline: 12/09/2018**

*From the review of staff records, it was determined that 1 out of 16 staff records does/do not include signed acknowledgement that the personnel handbook had been read and understood. See Staff Records 8.16.2.22 form for staff who need to complete the acknowledgement.*

*Corrective Action Plan*

*The center will have staff complete the required acknowledgement and will retain on file.*

8.16.2.22 G Personnel Handbook

Compliance

Personnel and Staffing Requirements for Centers:

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

**Non-compliance**

Personnel

*8.16.2.23.B.2.a.:The director will develop and document an orientation and training plan for new staff members and volunteers and will provide information on training opportunities. The director will have on file a signed acknowledgment of completion of orientation by employees, volunteers and substitutes as well as the director. New staff members will participate in an orientation before working with children. Initial orientation will include training on the following:*

**Finding**

**Deadline: 12/09/2018**

*From the review of staff records, it was determined that 1 out of 16 new staff does/do not have documentation of orientation training. See Staff Records 8.16.2.22 form for staff with missing documentation.*

*Corrective Action Plan*

*Orientation will be completed and documented for staff noted; in the future, orientation will be completed prior to time staff begin working with children.*

8.16.2.23 C Staff/Child Ratios and Group Sizes

Services and Care of Children in Centers:

8.16.2.24 A Guidance

8.16.2.24 A1 Guidance

Compliance

8.16.2.24 B Naps or Rest Period

8.16.2.24 C Additional Requirements for Infants and Toddlers

Compliance

8.16.2.24 D Diapering and Toileting

8.16.2.24 E Additional Requirements for Children with Special Needs

8.16.2.24 G Physical Environment

Compliance

### Services and Care of Children in Centers: *(continued)*

8.16.2.24 H Social-Emotional Responsive Environment

8.16.2.24 I Equipment and Program

#### Preschool Classroom

8.16.2.24.1.9.: *Media viewing will not be permitted for children under two years of age. Media viewing for children two years and older will be limited to six hours per month, but not to exceed one full length film in one day. Programs, movies, music and music programs shall be age appropriate and shall not contain adult content.*

#### Finding

**Deadline: 12/09/2018**

*Children in the [ PS room] room(s) were allowed to view or listen to music that contained adult content.*

#### Corrective Action Plan

*The facility will remove any adult content and refrain from making any available to the children in the future.*

8.16.2.24 J Outdoor Play Areas

*Compliance*

8.16.2.24 K Swimming, Wadding and Water

*Not Inspected*

8.16.2.24 L Field Trips

*Not Inspected*

### Food Service Requirements for Centers:

8.16.2.25 A Meal Pattern Requirements

*Compliance*

8.16.2.25 B Meals and Snacks

*Compliance*

8.16.2.25 B3 Meals and Snacks

*Not Inspected*

8.16.2.25 C Menus

*Compliance*

8.16.2.25 D Kitchens

*Compliance*

8.16.2.25 E Meal Times

*Not Inspected*

### Health and Safety Requirements for Centers:

8.16.2.26 A Hygiene

*Compliance*

8.16.2.26 B First Aid Requirements

*Compliance*

8.16.2.26 C Medication

*Not Inspected*

### Illness Requirements for Centers:

8.16.2.27 A-D Illness Requirements for Centers

*Not Inspected*

## Transportation Requirements for Centers:

### 8.16.2.28 A-H Transportation Requirements for Centers

Compliance

## Building, Ground and Safety Requirements for Centers:

### 8.16.2.29 A Housekeeping

#### Preschool Classroom

8.16.2.29.A.1.:A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.

#### Finding

Deadline: 12/09/2018

The premises in the PS room are not safe in that a pink purse sits on the counter.

#### Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed.

8.16.2.29.A.1.:A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.

#### Finding

Deadline: 12/09/2018

The premises in the PS room are not clean as evidenced by unclean vents.

#### Corrective Action Plan

Cleaning will be completed and a schedule for routine cleaning will be established.

#### School Age Classroom

8.16.2.29.A.1.:A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.

#### Finding

Deadline: 12/09/2018

The premises in the school age are not clean as evidenced by unclean floors.

#### Corrective Action Plan

Cleaning will be completed and a schedule for routine cleaning will be established.

8.16.2.29.A.1.:A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.

School Age Classroom (continued)

**Finding**

**Deadline:** 12/09/2018

*The premises in the school age room are not safe in that multiple items such as chairs stacked, pieces of furniture doors, props, are laying around the room and on top of tables.*

*Corrective Action Plan*

*The safety violation will be corrected and a system for routine safety inspection developed.*

Admin/Licensure

8.16.2.29.A.3.:All garbage and refuse receptacles in kitchens and in outdoor areas will be durable, constructed of materials that will not absorb liquids and have tight fitting lids.

**Finding**

**Deadline:** 12/09/2018

*The garbage/refuse receptacle being used in the small outside learning area does not have a tight fitting lid.*

*Corrective Action Plan*

*The garbage can(s) will be replaced.*

toddler room

8.16.2.29.A.1.:A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.

**Finding**

**Deadline:** 12/09/2018

*The [ fixtures ] are not in good repair as evidenced by soap dispenser broken in the younger toddlers side.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

8.16.2.29 B Pest Control	Compliance
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 H3(f)(i)(k) Safety Compliance	Compliance
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance

**Additional Comments**

*this is an annual inspection*

**Signatures**

**Please Note:** Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Sylvia Foster*



Facility Representative: *Rhiannon Antonio*